

# ALMANAC

## 2019-2020

### DELHI PUBLIC SCHOOL, UDHAMPUR

[Under the Aegis of Delhi Public School, New Delhi]

Affiliated to CBSE, NEW DELHI

CODE NO-730061



**Address :**

NH44 Bye Pass Road Rathian

Udhampur (J&K)

Pin-182101

**Contact Nos. :**

01992-250386

01992-250387

01992-250388

**E-mail – [dpsudhampur@rediffmail.com](mailto:dpsudhampur@rediffmail.com)**

**Website – [www.dpsudhampur.in](http://www.dpsudhampur.in)**

**Visiting hours by appointment:**

- ❖ Principal/Vice Principal 2:30 PM to 3:30 PM ( Tuesday & Thursday )
- ❖ Coordinators 12:30 PM-1:30 PM ( Saturday)
- ❖ Every Saturday will be a holiday from KG 1 to KG 3
- ❖ Second Saturday will be an off for all the students
- ❖ For Important notices and circular kindly refer to the School website/ RC+ App

**KINDLY PAY SCHOOL DUES IN TIME**

**This ALMANAC is to be brought to the school everyday**

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**STUDENTS PERSONAL RECORD**

(Please write in block letter)

*Parents, please ensure that this page is filled and signed by 30th April*

*Class teacher to be informed of the changes, if any from time to time*

Name of the Pupil: \_\_\_\_\_

Class section: \_\_\_\_\_

Date of birth: \_\_\_\_\_

School house: \_\_\_\_\_

Bus Stop: \_\_\_\_\_

Bus No: \_\_\_\_\_

Father Name : \_\_\_\_\_

Occupation: \_\_\_\_\_ Phone no: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Mother name : \_\_\_\_\_

Occupation: \_\_\_\_\_ Phone no: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Local Guardian name

Occupation: \_\_\_\_\_ Phone no: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Specimen signature

Father

Specimen signature

Mother

Specimen signature

Guardian

**I-CARD PROFORMA**

Dear Parents,

*Please fill up in the following for students I-Card for the academic session 2019-2020. (KINDLY FILL IN THE CAPITAL LETTERS ONLY)*

CHILD'S NAME: \_\_\_\_\_

FATHER'S NAME : \_\_\_\_\_

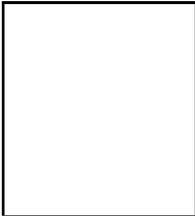
MOTHER NAME : \_\_\_\_\_

CLASS & SECTION : \_\_\_\_\_

ADMN. NO. : \_\_\_\_\_

RES. ADDRESS : \_\_\_\_\_

\_\_\_\_\_



PHONE NO. (R) \_\_\_\_\_ MOBILE NO. : \_\_\_\_\_

Parent's Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**AFFIX THE COLOURED PICTURE OF YOUR WARD ONLY IN SCHOOL UNIFORM BY 20<sup>TH</sup> APRIL**

**I-CARD PROFORMA**

Dear Parents,

*Please fill up in the following for students I-Card for the academic session 2019-2020. (KINDLY FILL IN THE CAPITAL LETTERS ONLY)*

CHILD'S NAME: \_\_\_\_\_

FATHER'S NAME : \_\_\_\_\_

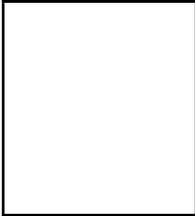
MOTHER NAME : \_\_\_\_\_

CLASS & SECTION : \_\_\_\_\_

ADMN. NO. : \_\_\_\_\_

RES. ADDRESS : \_\_\_\_\_

\_\_\_\_\_



PHONE NO. (R) \_\_\_\_\_ MOBILE NO. : \_\_\_\_\_

Parent's Signature : \_\_\_\_\_ Date : \_\_\_\_\_

**AFFIX THE COLOURED PICTURE OF YOUR WARD ONLY IN SCHOOL UNIFORM BY 20<sup>TH</sup> APRIL**

# Year 2019

January							February							March							April							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5						1	2						1	2			1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
27	28	29	30	31	24	25	26	27	28	24	25	26	27	28	29	30	28	29	30									
														31														

May							June							July							August									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
			1	2	3	4						1			1	2	3	4	5	6						1	2	3		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10			
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17			
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24			
26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31	25	26	27	28	29	30	31							
							30																							

September							October							November							December							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7	
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	
29	30	27	28	29	30	31	27	28	29	30	31	24	25	26	27	28	29	30	29	30	31							

# Year 2020

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	1	2	3	4	5	6	7			1	2	3	4		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31	23	24	25	26	27	28	29	29	30	31	26	27	28	29	30	26	27	28	29	30		

May							June							July							August							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1	2			1	2	3	4	5	6			1	2	3	4							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	
24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31	26	27	28	29	30	31	23	24	25	26	27	28	29
31																					30	31						

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5				1	2	3	1	2	3	4	5	6	7				1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30	25	26	27	28	29	30	31	29	30								27	28	29	30	31			

## **PRO-VICE CHAIRMAN'S MESSAGE**

I wish to express my deepest thanks to the entire DPS-Udhampur family, the parents and the students, for the 10 years of illustrious journey which would not have been possible without hard work and unstinting support which has laid the foundation of a thriving world-class institution.

We welcome each New Year as the harbinger of new opportunities, of new milestones to cross, and further potential to be realized. Our endeavor is to make the school years of our children the happiest and the most educative years of their lives, to give them a well-rounded holistic education that would prepare them to adapt successfully to the rapidly changing environment of today's world.

We wish to build in our students a value system that would stand the test of time. Truth, courage, determination and freedom must be deeply ingrained in their personality so that they become an ideal blend of the traditional and the modern.

My endeavors would always be to ensure that each child of the school receives love, dignity and acceptance. The faith that parents have reposed in us gives us an additional sense of responsibility and humanity. I thank the parents for their support and I am sure that they would continue to provide us with valuable suggestions in the future.

Sincerely yours,

**Dr. J.C. Gupta**

**PVC DPS,**

**Udhampur**

## FROM THE PRINCIPAL'S DESK

*"Let us think of education as the means of developing our greatest abilities, because in each of us there is a private hope and dream which, fulfilled, can be translated into benefit for everyone and greater strength for our nation"*  
- John F. Kennedy.

Having been an educator for several years, I keenly support the pivotal, proactive role an educational organization of repute plays in today's society. I feel honored to be in charge of a seat of learning that can mould the most significant resource of any nation —young, impressionable, human minds —."Keeping the contemporary global and national context in mind we, at **Delhi Public School, Udhampur Campus**, strive to make the pursuit of excellence a way of life; a habit. Our school is filled with enthusiastic students willing to learn, supportive parents interested in their children's education, and a dedicated professional staff committed to providing the students with a quality education. We provide a balanced environment focused on shaping children into leaders of tomorrow by offering comprehensive education through a developmental approach. The school environment promotes order, independence, a love for learning, a connection to the world and a sense of social responsibility. **Delhi Public School, Udhampur Campus** nurtures the leaders of tomorrow through a unique, well-defined curriculum and a dedicated focus on "learning beyond the classroom."

The Curriculum emphasizes the acquisition of knowledge, useful skills, understanding, critical thinking and problem-solving for all the students attending the school. The administration and the team of Educators believe that every student is unique and special and that they all have the ability to learn. We believe it is our responsibility as Educators to nurture and develop every student to their maximum potential. Students are continually encouraged to appreciate our diverse community and to care others by becoming global citizens and develop a concern and active respect for the environment.

Join us in our mission for to make our School a place children love to attend, a place in which parents believe their children are receiving an education second to none, and a place in which teachers express their joy of working with pride.

**Dr.Kunal Anand**  
Principa

## **SUCCESS MANTRAS**

- \* Never omit lesson or homework assigned. If you do it, it is like missing a train that you can never catch afterwards.
- \* Always revise the work done in the class and make sure that you understand everything clearly and thoroughly.
- \* Always write down, in your own diary, the work that is assigned to you for the next day.
- \* If memory work is assigned, learn it and repeat it as first thing in the morning.
- \* All the homework should be done neatly and the day's work should always be dated. New homework should be done on a fresh page.
- \* As you grow up , make a daily time table for your studies ( different subjects in order of difficulty, the most difficult one being the first ) for your rest and recreation etc. In this way, you will learn to be an individual of regular habits, the most valuable asset for your later life.
- \* Recapitulate, at the end of the week, all that was learnt during the week.
- \* Believe in yourself and you will never fail.

**Dare to be different !**

**Dare to take a stand for what you feel is right.**

## What is expected of DPS Students?

- ❑ The pupil should take good care of their health and be robust and strong.
- ❑ Always be friendly with others in school and outside.
- ❑ Avoid vulgarity in their talk and behaviour.
- ❑ Accept whatever work is assigned to them as their right share. They should face difficulties courageously.
- ❑ Always be ready to lend a helping hand to their parents, brothers and sisters at home; to their teachers and companions in school and also to any unattended visitor they happen to meet in the school premises.
- ❑ Stand up when any teacher or visitor comes to talk to them.
- ❑ Never cheat or be unfair at play.
- ❑ Be truthful whatever be the cost.
- ❑ Never be cruel. They should know that cruelty is the trait of a bully, while kindness is the mark of a gentleman.
- ❑ Respect the liberty and rights of others.
- ❑ Respect the beauty and presentability of the classroom of the school premises and report any damage they may observe.
- ❑ Never hesitate to say “No” when asked or tempted to do a thing which they know is wrong.
- ❑ Instead of lamenting and grumbling over the evils of this world, they should try to contribute their share in making it a better place to live in.
- ❑ Look upon people from all parts of the world as their brethren, irrespective of their colour or creed.
- ❑ Not waste their time in idle gossip.
- ❑ Take pride in wearing their school uniform.
- ❑ Be brave and courageous and should express themselves freely but with politeness.
- ❑ Accept their mistakes honestly, in case they commit any.

### RECOMMENDATIONS TO PARENTS/GUARDIANS

1. Check the haircut, uniform and punctuality of your ward in the morning everyday.
2. It is always advisable to write to School about the problems of your ward or for seeking guidance. Your letters will be replied to after discussion with concerned teachers. In case of parents wanting discussion with more than one teacher, a meeting will be arranged with the concerned teachers on Saturdays.
3. Check your ward's Almanac daily. Do sign the remarks, if any, and take necessary action.
4. See that your ward carries books/exercise books according to the Time Table for that day. No extra books are allowed.
5. See that he/she is prepared for the Unit tests. Also see his/her Report Card and Teacher's Remarks in his notebooks and almanac.
6. Encourage your ward to take a balanced interest in studies, co-curricular activities and sports.
7. Restrict daily pocket money to ₹ 10/- to ₹ 20/- per day. Excessive spending should be discouraged.
8. Plan further education for your ward beyond the school in good time so that they may be eligible to compete for the maximum number for institutions of higher education.
9. **Children should not bring crackers, holi colours, etc., to the school.** Bursting of crackers and playing with colours is liable to lead to expulsion of a student from the school.
10. Your ward should be instructed to be careful about his/her personal belongings. There should be a name tag on blazers and sweaters. Expensive articles like **I-phone, I-pads, calculators, mobile phones, cameras, etc., should not be brought to school.** They are also not allowed to wear jewellery in school. **In case of violation of this rule the article will be confiscated.**
11. If your ward is absent from the school he/she must make up all the work missed by him/her immediately after return / joining the school.
12. Your ward will be allowed to leave the school campus during school hours only on serious medical grounds and for no other purpose like attending a function / going out of station/prior medical appointment.
13. All parents who are availing transport facilities are requested to give full information about the routes before the beginning of the new session. In the mid session no changes will be entertained.

## **FEE RULES**

- **Fee should be deposited between 1<sup>st</sup> to 15<sup>th</sup> of the each month from 9 a.m to 1.30 pm.at the school office/ designated bank**
- **Late fee of Rs10/- per day will be added from 16<sup>th</sup> onward in case the parent fails to pay the fee between the scheduled slot.**
- **Parents have the option to pay the fee Monthly/ Quarterly/ Half yearly/Annually, in advance in school .**
- **No reduction in fee is made for broken periods in a month.**
- **A prior notice should be given before withdrawing a student from the school/bus facility otherwise one month fee will be charged, if not intimated on time..**
- **During vacations school office will remain open for collection of fee.**
- **No student will be issued School Leaving Certificate until all dues of the school paid in full.**

## **DISCIPLINE**

- ❖ Any remark entered in a student's diary or exercise book should be acknowledged by the parents. Failure to do this will not be appreciated.
- ❖ Parent's failure to attend meetings called by the Principal amounts to lack of co-operation and defaults the whole aim of education. In such a situation, the school authorities will have no option but to request the parents to withdraw the child.
- ❖ To ensure discipline among the students, the school has the following system to issue warning card :-
  - (a) Yellow Card - Warning
  - (b) Blue Card - Warning with redemption in Principal's office
  - (c) Red Card - Expulsion from school.

## **SCHOOL TRANSPORT**

**Students can avail the School Transport subject to the availability of seats, and the routes. Parents should consult school Transport Manager for necessary details.**

**Transport Manager : Contact No. 01992-250386, 387, 388**

## **BUS RULES**

1. All students using the school bus are expected to be on the stop at least five minutes before the arrival time of the bus.
2. The buses will not wait for the late comers.
3. No student should come near the entry door of the bus unless it has made a complete stop.
4. All students must occupy seats immediately after boarding their buses.
5. The drivers are authorized to stop buses at the designated stops only, unless otherwise directed by the bus teacher.
6. When the bus is in motion students must not move around in the bus and no part of their body should be outside the bus.
7. Students will be held responsible for any damage to the bus caused by negligence or vandalism.
8. Unruly behaviour like shrieking and shouting is strictly prohibited. Courteous behaviour is expected all the times.
9. The driver's attention must not be distracted for any reason.
10. The bus teacher and the student bus monitors are responsible for maintaining discipline in the buses.

## **LIBRARY RULES**

The School Library is open to all bonafids students of the school. All classes are provided with at least one library period per week. Students have to observe the following rules :

1. They must maintain absolute silence in the Library.
2. Books reference books are issued for 10 days. If the books are returned late without a valid reason a fine of ` 5/- per day for returning books after the due date.
3. Books marked, disfigured or damaged will have to be replaced or paid for by the borrower.
4. Students are not allowed to bring their personal books or belongings into the library.

**HEALTH RECORD**

(To be filled up by the parent / guardian in capitals before 30th April)

Name: ..... Class : .....

Date : ..... Blood Group : Rh .....

Father's Name : .....

Address : .....

Telephone No. ....

**Medical History of the child**

Suffering from any chronic illness, please specify .....

Operation, if any undergone in the past .....

Specific diseases suffered in the past .....

Is the child on any regular medication, please specify .....

Allergies, if any .....

Is the child fit for physical activities ? .....

**Immunization Record**

	Date Given on						
	Vaccines	1st Dose	2nd Dose	3rd Dose	Booster Dose-I	Booster Dose-II	BCG
Polio							
Hepatitis B							
MMR							
Typhoid							
Tetanus							
HB							
DPT+OPV +HIB							
DT - OPA							
Chicken pox							
Hepatitis A							

(Signature of Parent / Guardian)



## APPLICATION FOR THE SCHOOL LEAVING CERTIFICATE (FORMAT)

Date : .....

To

**The Principal**  
Delhi Public School  
Udhampur.

Respected Sir,

I wish to take SLC, hence you are requested to please furnish me with the School Leaving Certificate of my daughter / son. The necessary particulars are given below :

Name in full : .....

Class in which presently studying ..... Sec..... Adm. No. ....

Date of Joining ..... Date of leaving .....

Reason for leaving the school .....

Address .....

---

**Signature of Parent/Guardian**

**Name** \_\_\_\_\_ **(Mob.)** \_\_\_\_\_

### (For Parents/Guardians)

- (a) A month's notice is to be given before the withdrawal of the pupil otherwise one installment of fee will be charged.
- (b) In the absence of communication if the name of an absent pupil has been entered in the Register for the following month the fee for that month automatically gets due despite the child's absence.
- (c) Those children who leave school in June must pay the fees for the month of July also.
- (d) No school leaving certificate is given until all sums due to the school have been paid in full.
- (e) The school leaving certificate will be posted to the given address if a stamped envelope is supplied together with this application (In case required).

## SCHOOL TIMINGS

### Classes Pre Nursery, Nursery & Prep.

Summer : 8:00 a.m. - 2:10 p.m.

Winter : 8:30 a.m. - 2:40 p.m.



### Classes I to XII

Summer : 8:00 a.m. to 2:10 p.m.

Winter : 8:30 a.m. to 2:40 p.m.

### NOTE :

- ☞ All the Saturdays will be off for the students of Pre Nur. - Prep. Innd Saturdays will be off for all the students from I to XII. However, for special activities and programmes, students may be called on non working Saturdays or asked to stay back after school hours.
- ☞ Last working day of the month will be a half day.

## LATE ARRIVAL IN SCHOOL

1. The school gate will close in winters at 8:30 a.m. & in summers at 8:00 a.m. sharp.
2. All late arrivals, if they arrive after the school gate has been closed will be sent back home.

## VISITING TIME FOR PARENTS

The School would like parents to maintain a close rapport with the teachers teaching their wards in the school. For this reason the attendance of the parents in Open House is mandatory. With the tight schedule sometimes it is very difficult to meet parents every day. Other than Open House meetings, parents are advised to meet the respective class teachers with prior appointment for any other discussion.

It is always advisable to write to the school about the problems of your ward or for asking guidance. Your letters will be replied to after discussion with the concerned teachers.

You are most welcome to meet the Principal any time during working hours with prior permission.

## INFORMATION FOR THE PARENTS

Parents may meet the following as per the schedule given below :

<b>PRINCIPAL</b>	2:30 p.m. to 3:30 p.m.	Tuesday and Thursday
------------------	------------------------	----------------------

<b>TEACHERS</b>	On 1st & 3rd Saturdays only from 12 noon to 1.30 p.m. Last working day from 11:30 am to 2:00 p.m.
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### However

- Kindly seek a prior appointment from the school reception in order to avoid disappointment.

# Almanac

## LIST OF HOLIDAYS 2019-20

S.No.	Occasion	Day	Date
1.	Ramnavami	Saturday	13 <sup>th</sup> April 2019
2.	Baisakhi	Sunday	14 <sup>th</sup> April 2019
3.	Ambedkar Jayanti	Sunday	14 <sup>th</sup> April 2019
4.	Mahavir Jayanti	Wednesday	17 <sup>th</sup> April 2019
5.	Buddha Purnima	Saturday	18 <sup>th</sup> May 2019
6.	Jumal-ul-wida	Friday	31 <sup>st</sup> May 2019
7.	Eid-ul-Fitr	Wednesday	5 <sup>th</sup> June 2019
8.	Guru Hargobind ji's Birthday	Friday	5 <sup>th</sup> July 2019
9.	Id-ul-Azha	Mon/Tue	12/13 August 2019
10.	Independence day	Thursday	15 <sup>th</sup> August 2019
11.	Raksha Bandhan	Thursday	15 <sup>th</sup> August 2019
12.	Janamashtmi	Saturday	24 <sup>th</sup> August 2019
13.	Ashoora	Tuesday	10 <sup>th</sup> September 2019
14.	Gandhi Jayanti	Wednesday	02nd October 2019
15.	Mahanavami	Monday	7 <sup>th</sup> October 2019
16.	Dussehra	Tuesday	8 <sup>th</sup> October 2019
17.	Diwali	Sunday	27 <sup>th</sup> October 2019
18.	Id-ul-Milad	Sunday	10 <sup>th</sup> November 2019
19.	Guru Nanak dev's birthday	Tuesday	12 <sup>th</sup> November 2019
20.	Birthday of Shaikh Mohammad Abdullah	Thursday	05 <sup>th</sup> December 2019
21.	Christmas	Wednesday	25 <sup>th</sup> December 2019
22.	Guru Gobind Singh Jayanti	Sunday	13 <sup>th</sup> January 2020
23.	Lohri	Monday	13 <sup>th</sup> January 2020
24.	Republic day	Sunday	26 <sup>th</sup> January 2020
25.	Mahashivratri	Friday	21 <sup>st</sup> February 2020
26.	Holi	Monday	09 <sup>th</sup> March 2020

## VACATIONS

<b>Summer Break</b>	KG-1 to VII 1 <sup>st</sup> June, 2019 to 15 <sup>th</sup> July, 2019 (School reopens on 16 July 2019) VIII TO XII 16 <sup>th</sup> June 2019 to 15 <sup>th</sup> July 2019 (School reopens on 16 July 2019)
<b>Dussehra Break</b>	6 <sup>th</sup> Oct 2019 to 8 <sup>th</sup> Oct 2019 (School reopens on 9 <sup>th</sup> Oct 2019)
<b>Diwali Break</b>	26 <sup>th</sup> Oct 2019 to 31 <sup>st</sup> Oct 2019 (School reopens on 1 <sup>st</sup> November 2019)
<b>Winter Break</b>	1 <sup>st</sup> January 2020 to 14 <sup>th</sup> Jan 2020 ( School reopens 15 <sup>th</sup> Jan 2020)

## IMPORTANT DAYS

### SESSION 2019-20

<b>Month &amp; Dates</b>	<b>Days</b>
January 01	: Global Family Day, Army Medical Corps Establishment Day
January 08	: African National Congress Foundation Day
January 09	: NRI Day
January 10	: World Laughter Day
January 11	: Death anniversary of Lal Bahadur Shastri
January 12	: National Youth Day
January 15	: Army Day
January 23	: Netaji Subash Chandra Bose's Birth Anniversary
January 25	: National Voters Day
January 26	: India's Republic Day, International Customs Day
January 28	: Birth Anniversary of Lala Lajpat Rai
January 30	: Martyrs' Day; World Leprosy Eradication Day
February 02	: World Wetlands Day
February 04	: World Cancer Day
February 13	: Birth Anniversary of Sarojini Naidu, World Radio Day (UNESCO)
February 20	: World Day of Social Justice
February 21	: World Mother Language Day
February 24	: Central Excise Day
February 28	: National Science Day
March 03	: National Defence Day
March 04	: National Security Day
March 08	: International Women's Day; Intl. Literacy Day
March 09	: CISF Raising Day
March 15	: World Disabled Day; World Consumer Rights Day
March 18	: Ordnance Factories Day (India)
March 20	: World Happiness Day
March 21	: World Forestry Day
March 24	: World TB Day
March 27	: World Theatre Day
April 02	: World Autism Awareness Day (UN)
April 05	: International Day for Mime Awareness; National Maritime Day
April 07	: World Health Day
April 13	: Jallian Wallah Bagh Massacre Day

## Almanac

April 14	: B. R Ambedkar Ramembrance Day
April 17	: World Haemophilla Day
April 18	: World Heritage Day
April 22	: Earth Day
April 23	: World Book and Copyright Day
April 25	: World Malarai Day( WHO)
May 01	: Workers' Day(International Labour Day)
May 03	: Press Freedom Day; World Asthma Day
May 2nd Sunday	: Mother's Day
May 04	: Coal Miner's Day
May 08	: World Red Cross Day
May 09	: World Thalassemia Day
May 11	: National Technology Day
May 12	: World Hypertention Day; International Nurse Day
May 15	: International Day of the Family
May 17	: World Telecommunication Day
May 21	: National Anti- Terrorism Day
May 24	: Commonwealth Day
May 31	: Anti- Tobacco Day
June 04	: International Day of Innocent Children Victims of Aggression
June 05	: World Environment Day
June 3rd Sunday	: Father's Day
June 08	: World Ocean Day
June 14	: Worlds Blood Donor Day
June 21	: International Music Day, International Yoga Day
June 26	: International Day against Drug Abuse and Illicit Trafficking
July 01	: Doctor's Day
July 11	: World Population Day
July 26	: Kargil Victory Day
July 29	: International Tiger Day
July 30	: World Friendship Day
August 1st Sunday	: International Friendship Day
August 06	: Hiroshima Day
August 08	: World Senior Citizen's Day
August 09	: Quit India Day, Nagasaki Day
August 12	: World Youth Day
August 15	: Indian Independence Day
August 18	: Intl. Day of the World's Indigenous Peoples

## Almanac

August 19	: Photography Day
August 20	: National Sadbhavana Day
August 29	: National Sports Day
September 05	: Teachers' Day; Sanskrit Day
September 07	: World Forgiveness Day
September 08	: World Literacy Day(UNESCO)
September 14	: Hindi Day
September 15	: Engineers' Day
September 16	: World Ozone Day
September 21	: Alzheimer's Day; Day for Peace and Non- violence (UN)
September 22	: Rose Day (Welfare of cancer patients)
September 25	: Social Justice Day
September 26	: Day of the Deaf
September 27	: World Tourism Day
October 01	: International Day for the Elderly
October 02	: Gandhi Jayanthi
October 03	: World Habitat Day
October 08	: Indian Air Force Day
October 10	: National Post Day
October 2nd Sunday	: World Sight Day
October 12	: World Sight Day
October 13	: UN International Day for Natural Disaster Reduction
October 16	: World Food Day
October 17	: International Poverty Day
October 20	: World Statistics Day
October 21	: National Police Day
October 31	: National Integration Day
November 30	: National Flag Day
December 01	: World AIDS Day
December 03	: World Day of the Handicapped
December 04	: Indian Navy Day
December 07	: Indian Armed Forces Flag Day
December 09	: International Anti-corruption Day, National Girl Child Day
December 10	: Human Right Day; Intl. Children's Day of Broadcasting
December 23	: Kisan Divas (Farmer's Day) (India)
December 25	: Christmas

## SCHOOL RULES

1. **A student must carry this almanac to the school everyday. It must have his/her photograph and identity information complete and signed by parents/guardian.**
2. Students who come to school in their own transport should arrive at school before the bell rings. No student is allowed to come to school in a self driven scooter, motor cycle or car.
3. Students should be neatly dressed. The School uniform is to be worn on every working day. Students who are sloppily dressed or not in uniform will be dealt with severely.
4. (a) Non-Sikh boys should get their haircut at regular intervals. Further, **fashionable haircut is strictly not allowed.**  
(b) Sikh boys must use bottle green patka with regular uniform & tracksuit.
5. Girls should plait their hair if it is below the shoulders. Short hair should be neatly cut and pinned.
6. Students are expected to respect the school property and each other's belongings. No student should damage any school furniture, write or draw anything on the walls, furniture or in any way damage things belonging to school or others. Damage done even by accident should be reported at once to the class teacher or to the Principal. Any damage done will be made good by the one who causes it.
7. Students are **strictly not allowed to enter the school with valuable articles like Watches or Cell Phones, I-pods, Transistors, Cameras or any other electronic gadgets etc.** As such the school will not be responsible for the goods lost or damaged.
8. Students are not allowed to wear any jewellery in the school (No chains, rings, bangles, bracelets). Girls may wear only one pair of small earrings or studs only.
9. Students who come to school in the care of servants should never leave before the servant arrives. In case of delay, they should report to the school office. Those who go home alone should be prompt in returning straight home.
10. Students should be polite wherever they go. They should greet their teachers when they meet them. Bullying and use of foul language are punishable offences.

## Almanac

11. The school reserves the right to suspend or to take strict disciplinary action against a student whose diligence or progress in studies is constantly unsatisfactory or whose conduct is harmful to other students.
12. Parents and guardians cannot visit their wards or teachers in the classrooms without the permission of the Principal.
13. As far as possible, once a child has come to school, he/she should not be asked to come home after half day or leave from any period.
14. Students must not miss or bunk any teaching / games / library / activity period.
15. DPS provides education from Pre-Nursery to Class XII. Therefore it is expected that the juniors be treated with love and affection, while the juniors show respect to their seniors.
16. No student should indulge in any of the following indiscipline practices namely :
  - (a) spitting in or near the school building
  - (b) disfiguring or otherwise damaging any school property
  - (c) smoking
  - (d) any form of gambling
  - (e) rowdyism and rude behaviour
  - (f) use of violence in any form
  - (g) casteism, communalism or practice of untouchability
17. The observance of rules of discipline of the school and good behaviour is an essential condition to a student's continuance in the school. **In case a student violates the school rules or indulges in any form of indiscipline, strict action like expulsion/suspension/rustication shall be taken against the student.**
18. No shouting or whistling is allowed in or around the school building. Standing outside the class in groups/ running in corridors is strictly prohibited.
19. **Photograph of students must be in school uniform (with school logo) for all purpose.**
20. Parents are requested to send the tiffin along with the child in the morning itself. Later on request to send the tiffin to the students in the **class will not be entertained.**
21. No gift pack or any other material except toffees to be distributed for birthdays. This distribution should be limited to their respective classrooms only.

## THE 11 SAFETY RULES AT DPS, UDHAMPUR

Your safety and protection is our first and most important concern.

- No student should put themselves in danger. If you believe that obeying an instruction from a teacher would put you at risk of injury or harm, politely state : “Safety Rule 1” and ignore the instruction. Remember, ‘Safety Rule 1’ is for your protection. It is unlikely that you will ever need to use it. Abuse of it (using it to get out of doing something you just don’t want to do) will probably result in your expulsion from the school.
- Bullying, threatening, teasing, etc. Do them and you will be expelled from the school. You only get one warning.
- If you see anyone being bullied, teased, threatened, etc. at this school or by anyone from this school (whether the person being bullied is you or someone else), you must report the incident IMMEDIATELY to the Principal.
- Students at DPS, Udhampur do NOT call people by nick-names or anything else other than the person’s name. What you might think is funny or friendly, someone else might think is cruel, hurtful or offensive.
- Any adult on school grounds that is not known to you as a teacher, staff member or parent, (or who is not wearing a school ID badge) must be reported IMMEDIATELY to reception.
- You do NOT accept lifts to or from school from anyone other than your parents, or someone you know your parents / carers have authorised. Reception should be informed at all times about such authorised transport.
- There is no dangerous play at this school... no pushing, no throwing objects of any kind (unless within supervised sport), no playing pranks like pulling out chairs, tripping, pushing in on lines, shoving, etc.
- No student is permitted to open a closed door without a teacher’s permission.
- No student or students should be alone in a room without teacher’s supervision.
- Shoes and appropriate footwear are to be worn at all times.
- Potentially dangerous animals (snakes, scorpions, spiders, etc.) are to be reported to reception IMMEDIATELY and NEVER touched by a student.

### ABSENCE

1. Parents should forward /submit leave application in advance or on the day of absence to avoid inconvenience.
2. Students who have been sick should bring a medical certificate from their doctor on joining school. A copy of the certificate is to be submitted and signed in the school clinic for follow up.
3. Students, who require medical attention during school hours, may be sent by the teacher to the school clinic with a slip.
4. No one who has been absent on the previous day will be admitted to the class without a letter from the parent addressed to the Principal stating the genuine reasons for the absence.
5. Leave for going out of station should be approved prior to proceeding on leave. In case of emergency, parents need to inform the school over telephone and report to the Principal on return/joining the school. They must not to go to the classes directly.
6. A student returning to school after suffering from an infectious or contagious disease, should produce a doctor's certificate permitting him to do so. Students suffering from the following diseases must observe the prescribed period of quarantine before returning to class:
  - (a) Chickenpox - Till complete falling of the scabs.
  - (b) Cholera - Till the child is completely well.
  - (c) Measles - Two weeks after the rash disappears.
  - (d) Mumps - Until the swelling has gone about one month.
  - (e) Jaundice - Six weeks after recovery.
7. Repeated absence without leave or **unexplained absence for more than five consecutive days** renders the student liable to have his **name struck off the rolls. Re-admission** may be granted with proper approval of the principal along with **payment of a fresh admission fee.**
8. It is compulsory for all the students to complete 80% of the attendance in the academic session to make them eligible to sit for final examination. The percentage, however, could be relaxed on medical grounds. Students who do not take their first Terminal and second Terminal examinations due to illness or some unforeseen mishap will be dealt with under school norms and direction of the Principal/Management shall be final and binding on him.

## ADMISSION

1. Admission is open to all caste, creed and community without distinction provided children are deemed capable of drawing benefits from the kind of education imparted.
2. A pupil who has attended a recognized school must submit a transfer certificate from the school. In the case of students from unrecognized private school or those who have not attended school, official Birth Certificate from such as the Municipal Corporation or Panchayat, in support of the Date of Birth must be submitted. **Affidavits are not accepted as valid documents / as proof of DOB certificate.**
3. All documents submitted at the time of admission, become the property of the school and cannot be returned.
4. In the event of any clerical error regarding date of birth in the report card or certificate issued, it must be brought to the notice of the office immediately for rectification.

## WITHDRAWAL

1. One calendar month's notice will have to be given for the withdrawal of the child from the school. However, full installment of fees will be charged.
2. All dues to be cleared and books and other school property and items to be returned before the child is withdrawn and transfer certificate obtained.
3. The Management reserves to itself the right to dismiss any student on disciplinary grounds.
4. Students whose academic performance is not appropriate or poor in spite of the efforts by the school, and/or whenever disciplinary profile is not satisfactory will not be admitted to the senior secondary section of the school after the secondary school examination.

## SCHOOL CLINIC

\* Medical check up of students is done and a record is maintained. Parents are informed if the doctor finds that a child needs special medical attention. Thereafter the parents are expected to keep the school doctor informed about the action taken.



- \* Parents are requested not to send sick children to school for attending classes or appearing for examinations as the child's health is of prime importance.
- \* The Medical History of the student has to be filled up by the parents in the almanac. In case any child is on regular medication the details should be submitted to the class teacher.
- \* If a student is allergic to a particular medicine it must be intimated to the class teacher.

## SPECIAL FEATURES

### THE BEST PRACTICE FOLLOWED IN TEACHING AT DPS, UDHAMPUR

- Designing of the academic calendar at the beginning of the Academic Session in order to incorporate and integrate both Scholastic and Co-scholastic areas.
- School is the part of Sahodya cluster Jammu chapter which has helped the school in presenting and sharing best practices adopted by the Mentee School. On regular basis meetings are held with different mentors of the school for the refinement and implementation of interactive ideas.
- Organisation of workshops for teachers on topics like-
  1. Team Management and Professional Ethics
  2. Capacity Building Program on Life Skills
  3. Career Counseling
  4. Phonetics Workshop
  5. Interactive teaching and handling slow and hyper active learners workshops
  6. Workshop of Effective Classroom Management and PTM Management
  7. Early Childhood Education International Convention
- Workshops are not confined to teachers but it is arranged for students also on topics like Gender Sensitivity, First Aid, Oral talk, how to deal with peer pressure, how to excel in academics, how to tackle adolescence.
- Meetings of subject teachers with HOD's is held every week, so that HOD's can update teachers on latest circulars, latest methods of teachings, and what can be done to improvise subject knowledge of kids.
- Teachers are made to write lesson planners, log sheets, Anecdotal co-scholastic records of the kids.
- Regular analysis of results, regular monitoring and follow upon classroom.
- Remedial classes for weak students after identifying their learning deficiencies.
- Formation of school cabinet.
- Special days and important days are celebrated in the school in the form of special assemblies.
- School has various clubs and house system.
- Digital classroom that are the need of the hour arise part of school's best practice.
- Teachers are specially trained to operate digital classroom, computer training for teachers is arranged on regular basis.

## Almanac

- ❑ School has adopted a slum near the school where students do community service by donating wheat, floor, rice, clothes and toys to the needy people.
- ❑ Swachta Pakhwada and Shramdaan are done after every fortnight in the school.
- ❑ DPS believes in learning by doing hence students are taken out for various visits in order to enhance their practical knowledge as well as to groom them to become great leaders in future.
- ❑ Regular excursion and educational tours so that apart from academics they can be groomed in others spheres of life.
- ❑ A school cannot claim to grow until and unless its students bring laurels on the regular basis. The school on regular basis keeps on sending its students for various inter school and state level competitions where the kids have proved that they are the good learners in academics as well as co-scholastic.
- ❑ India is a land of unity in diversity hence to give the glance of various religions in India our school celebrate every festival irrespective of any caste and creed.
- ❑ School arranges awareness camps for the kids every month so that the children can be upraised about the various awareness related issues in the society.
- ❑ The school also organizes various medical seminars for the teachers as well as students.
- ❑ Being fit and healthy is the need of the hour so after every fortnight school arranges Yoga sessions, meditation sessions, dance sessions for the students as well as the teachers to keep them fit and fine.
- ❑ PTM and regular interaction programmes with the parents organized every month and after every ten days positively to guide the parents to tackle their wards in academics and to groom the kids for their development.
- ❑ No doubt academics is important for the kids but, the co-scholastic area cannot be left untouched hence school believes in developing co-scholastic skills in the students.
- ❑ Cooking, gardening, fine arts, music, martial art and skates etc. are the vocational subjects taught in the school.
- ❑ On the regular basis quiz competitions are held in school in order to improvise their general knowledge.
- ❑ Annual Day, Sports Day, Science Fair, Children Fair, Mother's Day, Grand Parents Day, Father's Day, May Day etc. are celebrated in the school to develop a sense of responsibility and belongingness amongst the students.
- ❑ Value education, life skills, social skills, and best attitude for teachers and peers are taught in the school to the kids.

## HOUSE SYSTEM

There are four Houses in the school - RIG VEDA, YAJUR VEDA, SAM VEDA & ATHARVA VEDA. Every student from class Pre Nur. - XII on admission is placed in one of these houses. House System is introduced to encourage greater participation of the students in the school activities in an organised manner. Each House is supervised by a House Incharge assisted by other teachers assigned to the house. To encourage leadership qualities among the students, House appointments are made. Each House has a boy and a girl as House Captain. Depending upon the need, other appointments can be made. Points are awarded to the Houses throughout the year for extra curricular activities, games and sports. At the end of the year, House gaining the highest number of points is awarded running trophy. Inter House competitions are organised in Games, Sports, Dramatics, Debates, Quiz, Art and Music and Dance etc.

## HOUSE ON DUTY

S.no	Month	House on Duty
1	April 2019	Rig Veda
2	May 2019	Yajur Veda
3	July 2019	Sam Veda
4	August 2019	Atharva Veda
5	September 2019	Rig Veda
6	October 2019	Yajur Veda
7	November 2019	Sam Veda
8	December 2019	Atharva Veda
9	January 2020	Rig Veda
10	February 2020	Yajur Veda

## SCHOOL UNIFORM

All the students must wear the following school uniform to school even during examinations, PTM. Excursions tours and Open-house.

### WINTER

#### BOYS

Compulsory Bottle green school Blazer with school Monogram (Single Breast)

Grey woolen pleated Trousers Class I-XII

Tracksuits on allotted days or as desired by the school

White shirt (with proper collar)

Grey socks

School tie

School belt

White canvas shoes (for PT/Games period)

Black leather shoes (with laces, medium toe)

Sikh boys must use bottle green Pattka/Turban with regular uniform.



#### GIRLS

Compulsory Bottle green school Blazer with school Monogram (Single Breast)

White Shirt (as approved pattern) and Grey Skirt (divided till the knees)

School ties

School belt

Bottle green ribbons/bands

Tracksuits on allotted days or as desired by the school

White canvas shoes (for PT/Games period)

Black leather shoes (with laces, medium toe)



## SUMMER

### BOYS

White shirt with half sleeves; Sleeveless vests should always be worn under the shirt.

White shorts (not more than 2 inches above the knees) for class I-V

White pants from Classes VI to XII, Green Turban/Patka for Sikh boys.

Completely black leather shoes with laces, medium or broad toes.

Bottle green school belts.

Completely white canvas shoes (for PT/Games & house uniform days)

White socks with two green stripes.

Sikh boys must use bottle green Patka with regular uniform.

### GIRLS

White Skirts (divided till the knees)

White shirts

White socks with two green stripes

Completely black leather shoes with laces/buckles.

Bottle green ribbons (no fancy clips or jewellery is allowed)

Bottle green school belts

Completely white canvas shoes (for PT/Games & house uniform days)

#### Note :

1. Parents are expected to ensure that their wards are in proper uniform before leaving their homes.
2. Jersey (bottle green) plain, 'V' neck, (full or half sleeves optional) can be worn by boys and girls during winter, caps - bottle green only.
3. All the students will come in their respective house uniform in summers and tracksuits in winters on the prescribed days.
4. For all children, boys and girls alike, the proper footwear in both summers and winters is black leather shoes with laces/buckles (for girls). No shoes of any other colour or kind nor chappals or other forms of high heeled shoes are permissible. Canvas shoes may be worn only for games or P.T.
5. As long as a student is on the school rolls he/she must come in school uniform. **Avoid worn out and undersize uniforms to school.**
6. Parents must ensure that their wards wear only white undergarments. Girls white slips. Boys white vests.

## ASSEMBLY THEME

“Sow an act and you reap a habit, sow a habit and you reap a character, sow a character and you reap a destiny.”

Inculcation of Moral Values is essential at very young age. This will make them to grow as good and responsible beings. The teaching of a Moral Value, month wise to all the students is our initiative.

### Month

**April 2019-** Health and Hygiene

**May 2019-** Save our Mother Earth

**July 2019-** Protecting our Environment

**Aug 2019-** Imbibing Patriotism

**Sep 2019-** Literacy Awareness Month

**Oct 2019-** Vigilance Awareness Month

**Nov 2019-** Imbibing Values

**Dec 2019-** Power of Youth

**Jan 2019-** Protect our Rich Heritage

**Feb 2019-** Science and Technology Month



**LIST OF ACTIVITIES FOR CLASSES KG-1 TO KG-3  
FOR THE SESSION 2019-2020**

<b>MONTH</b>	<b>ACTIVITIES</b>
<b>APRIL</b>	<ul style="list-style-type: none"> <li>❖ BSAKHI</li> <li>❖ EARTH DAY</li> <li>❖ INTERNATIONAL BOOKDAY</li> </ul>
<b>MAY</b>	<ul style="list-style-type: none"> <li>❖ MOTHER'S DAY CELEBRATION</li> </ul>
<b>JUNE</b>	<ul style="list-style-type: none"> <li>❖ ENVIRONMENT DAY</li> </ul>
<b>JULY</b>	<ul style="list-style-type: none"> <li>❖ MY MEMORABLE HOLIDAY COLLAGE MAKING</li> </ul>
<b>AUGUST</b>	<ul style="list-style-type: none"> <li>❖ EID CELEBRATION</li> <li>❖ RAKSHABANDAN CELEBRATION</li> <li>❖ INDEPENDENCE DAY CELEBRATION</li> <li>❖ JANAMASTHMI CELEBRATION</li> </ul>
<b>SEPTEMBER</b>	<ul style="list-style-type: none"> <li>❖ TEACHER'S DAY</li> <li>❖ HINDI RECITATION COMPETITION</li> <li>❖ TABLE MANNERS ACTIVITY</li> </ul>
<b>OCTOBER</b>	<ul style="list-style-type: none"> <li>❖ GANDHI JAYANTI</li> <li>❖ DUSSEERA CELEBRATION</li> <li>❖ DIWALI CELEBRATION</li> <li>❖ ENGLISH RECITATION COMPETITION</li> </ul>
<b>NOVEMBER</b>	<ul style="list-style-type: none"> <li>❖ SHOW AND TELL COMPETITION</li> <li>❖ AIRPORT ACTIVITY</li> <li>❖ HANDFUL OF RICE AND ATTA</li> </ul>
<b>DECEMBER</b>	<ul style="list-style-type: none"> <li>❖ CHRISTMAS CELEBRATION</li> <li>❖ NATURE'S WALK</li> </ul>
<b>JANUARY</b>	<ul style="list-style-type: none"> <li>❖ REPUBLIC DAY CELEBRATION</li> </ul>
<b>FEBRUARY</b>	<ul style="list-style-type: none"> <li>❖ BASANT PANCHAMI CELEBRATION</li> <li>❖ TRAFFIC WEEK CELEBRATION</li> </ul>

## LIST OF ACTIVITIES FOR CLASSES I TO V FOR THE SESSION 2019-2020

MONTH	ACTIVITIES
<b>APRIL</b>	<ul style="list-style-type: none"> <li>➤ BAISAKHI CELEBRATION</li> <li>● BOARD DECORATION (INTER-HOUSE COMPETITION)</li> <li>➤ EARTH DAY</li> <li>● SPEECH (CLASS WISE)</li> </ul>
<b>MAY</b>	<ul style="list-style-type: none"> <li>➤ LABOUR'S DAY</li> <li>● SKIT ON MORAL VALUES</li> <li>➤ PRESS FREEDOM DAY</li> <li>● DEBATE (INTER – HOUSE)</li> <li>➤ ENVIRONMENT WEEK</li> <li>● MODEL MAKING (INTER-HOUSE)</li> </ul>
<b>JULY</b>	<ul style="list-style-type: none"> <li>➤ ENGLISH POETRY RECITATION (CLASS WISE)</li> <li>➤ ENVIRONMENT DAY</li> </ul>
<b>AUGUST</b>	<ul style="list-style-type: none"> <li>➤ INDEPENDENCE DAY CELEBRATION</li> <li>● GROUP DANCE (INTER- HOUSE)</li> <li>➤ ENGLISH CALLIGRAPHY (CLASS WISE)</li> <li>➤ INTERNATIONAL PHOTOGRAPHY DAY</li> <li>● PHOTOGRAPHY (CLASS – WISE)</li> </ul>
<b>SEPTEMBER</b>	<ul style="list-style-type: none"> <li>➤ TEACHER'S DAY</li> <li>➤ HINDI DIWAS</li> <li>● KAVI DARBAR ( INTER – HOUSE)</li> </ul>
<b>OCTOBER</b>	<ul style="list-style-type: none"> <li>➤ GANDHI JAYANTI</li> <li>● PEACE MARCH / NUKKAD / KHADHI BAGS</li> <li>➤ DUSSEHRA CELEBRATION</li> <li>● FIRELESS COOKING</li> <li>● DIWALI CELEBRATION</li> <li>● RANGOLI</li> </ul>
<b>NOVEMBER</b>	<ul style="list-style-type: none"> <li>➤ QUIZ (INTER-HOUSE)</li> <li>➤ CHILDREN'S DAYE</li> <li>➤ EXTEMPORE</li> <li>● BAL MELA</li> </ul>
<b>DECEMBER</b>	<ul style="list-style-type: none"> <li>➤ ENGLISH DRAMATIZATION (INTER-HOUSE)</li> <li>➤ WORLD AIDS DAY</li> <li>● SEMINAR</li> </ul>
<b>JANUARY</b>	<ul style="list-style-type: none"> <li>➤ REPUBLIC DAY</li> </ul>

**LIST OF ACTIVITIES FOR CLASSES VI TO VIII FOR THE SESSION 2019-2020**

MONTH	ACTIVITIES
<b>APRIL</b>	<ul style="list-style-type: none"> <li>➤ BAISAKHI CELEBRATION</li> <li>● BOARD DECORATION (INTER-HOUSE COMPETITION)</li> <li>➤ EARTH DAY</li> <li>● SPEECH (CLASS WISE)</li> </ul>
<b>MAY</b>	<ul style="list-style-type: none"> <li>➤ LABOUR'S DAY</li> <li>● SKIT ON MORAL VALUES</li> <li>➤ PRESS FREEDOM DAY</li> <li>● DEBATE (INTER – HOUSE)</li> <li>➤ ENVIRONMENT WEEK</li> <li>● MODEL MAKING (INTER-HOUSE)</li> </ul>
<b>JULY</b>	<ul style="list-style-type: none"> <li>➤ ENGLISH POETRY RECITATION (CLASS WISE)</li> <li>➤ ENVIRONMENT DAY</li> </ul>
<b>AUGUST</b>	<ul style="list-style-type: none"> <li>➤ INDEPENDENCE DAY CELEBRATION</li> <li>● GROUP DANCE (INTER- HOUSE)</li> <li>➤ ENGLISH CALLIGRAPHY (CLASS WISE)</li> <li>➤ INTERNATIONAL PHOTOGRAPHY DAY</li> <li>● PHOTOGRAPHY (CLASS – WISE)</li> </ul>
<b>SEPTEMBER</b>	<ul style="list-style-type: none"> <li>➤ TEACHER'S DAY</li> <li>➤ HINDI DIWAS</li> <li>● KAVI DARBAR ( INTER – HOUSE)</li> </ul>
<b>OCTOBER</b>	<ul style="list-style-type: none"> <li>➤ GANDHI JAYANTI</li> <li>● PEACE MARCH / NUKKAD / KHADHI BAGS</li> <li>➤ DUSSEHRA CELEBRATION</li> <li>● FIRELESS COOKING</li> <li>● DIWALI CELEBRATION</li> <li>● RANGOLI</li> </ul>
<b>NOVEMBER</b>	<ul style="list-style-type: none"> <li>➤ QUIZ (INTER-HOUSE)</li> <li>➤ CHILDREN'S DAY</li> <li>➤ EXTEMPORE</li> <li>● BAL MELA</li> </ul>
<b>DECEMBER</b>	<ul style="list-style-type: none"> <li>➤ ENGLISH DRAMATIZATION (INTER-HOUSE)</li> <li>➤ WORLD AIDS DAY</li> <li>● SEMINAR</li> </ul>
<b>JANUARY</b>	<ul style="list-style-type: none"> <li>➤ REPUBLIC DAY</li> </ul>

**LIST OF ACTIVITIES FOR CLASSES IX TO XII  
FOR THE SESSION 2019-2020**

<b>MONTH</b>	<b>ACTIVITIES</b>
<b>APRIL</b>	❖ HOUSE MEET ❖ CARICATURE MAKING
<b>MAY</b>	❖ RADIO TALKSHOW ❖ SCHOOL CABINET ELECTIONS ❖ UNISON
<b>JUNE</b>	❖ ENVIRONMENT DAY
<b>JULY</b>	❖ ELOCUTION ❖ BEST OUT OF WASTE (BELIEVE IT OR NOT)
<b>AUGUST</b>	❖ FUSION ❖ DEBATE(ENGLISH) INTERHOUSE ❖ DRAMATIZATION (HINDI) INTER CLASS ❖ GANDHIAN PHILOSOPHY(PAPERREADING)
<b>SEPTEMBER</b>	❖ TEACHER'S DAY CELEBRATIONS ❖ HINDI DEBATE INTER CLASS
<b>OCTOBER</b>	❖ BARAIN SPARKS(QUIZ)-INTER CLASS ❖ RANGOLI ❖ ANTI CRACKER CAMPAING (RALLY)
<b>NOVEMBER</b>	❖ POWER IT (POWER POINT PRESENTATION) INTER HOUSE(CULTURAL THEME J&K) ❖ DELICACIO (SALAD MAKING) ❖ HANDFULL OF RICE AND ATTA
<b>DECEMBER</b>	❖ ANNUAL DAY ❖ ADDAGE @ DPS ADVERTISEMENT MAKING ❖ DRAMATIZATION ENGLISH-INTERHOUSE

# Almanac

## SPORTS CALANDAR 2019-2020

Classes/Month	Pre Nur to 1st	IInd to V	VI to VIII	IX to XII
APRIL	Kick the ball	Passing the ball	Skating	Kabaddi
MAY	Running	Cricket	Kho-Kho	Volleyball
July	Ball in the Basket	Kho-Kho	Kabbadi	Handball
August	Object race	Kabaddi	Athletic	Football
Sept	Frog jump	Athletics	Foot ball	Cricket
Oct	Zig-Zag Race	Skipping	Basketball	Long Jump/ Shot Put/ Discuss
Nov	Hopping Race	Ball Dribbling	Volleyball	Volleyball
Dec	Carrom/ Ludo	Under Hand Service Volley ball	Cricket	Basketball
Jan	Race 25/50 mtr	Chess/carrom	Basketball	Chess
Feb	Skipping/ Catch the ball	Badminton	Badminton	Athletic

**SPORTS COMPETITION 2019-2020**

<b>MONTH</b>	<b>ACTIVITIES</b>	<b>CLASSES</b>
APRIL	Skating(Inter House)	V-VIII
MAY	Volleyball( Inter Class)	IX-XII
July	Kabaddi( House Competition)	VI-VIII
August	Football( Inter Class)	IX-XII
Oct	Kho-Kho(Inter House)	V-VIII
Nov	Karate(Inter Class)	III-VIII
Dec	Cricket(Inter House)	VI-VIII
Jan	Chess/Carom(Inter Class)	I-III
Feb	Athletic Meet (Inter Class)	Pre-Nursery – Prep,II

**EXAMINATION SCHEDULE FOR SESSION 2019-2020****Classes Pre Nursery to Prep Observation Schedule**

Observation - I	Observation - II	Observation - III
September 2019	December 2019	February/March 2020

**CLASSES I TO IX**

S.No.	EXAMINATION	TENTATIVE PERIOD
1.	Unit Test-I I to IX	May 2019
2.	Term-I I to IX	September 2019
3.	Unit Test-II I to IX	November 2019
4.	Term-II I to IX	February/March 2020

**Classes XI**

Unit Test - I	Term - I	Unit Test - II	Finals
August-2019	October, 2019	December-2019	February, 2020

**Classes X and XII**

Unit Test - I	Term - I	Unit Test-II	Finals
May-2019	August-2019	October-2019	As Per Board

Pre Board - I
December-2019

Pre Board-II
January-2020

- For class X and XII the Annual Examination will be as per the CBSE date sheet.
- Assessment Weightage for I to X**
  - (i) 3 Periodic tests-weightage-10%
  - (ii) Subject Enrichment activities-5%
  - (iii) Notebook maintenance-5%
  - (iv) Annual examination-80%

### **EXAM RULES (Ist - XII)**

#### **CODE OF CONDUCT**

- Students should observe silence at all times during the examination.
- The teacher invigilator reserves the right to expel any students from the room or hall if he/she misbehaves during the examination.
- Unauthorised materials are not allowed.
- Any student who attempts to cheat will be dealt with severely.
- Students sitting for the examination must adhere to the school rules with regards to attire, hairstyle and accessories.

#### **BEFORE THE COMMENCEMENT OF THE EXAMINATION**

1. Remove all books and scraps of papers from the desks and classroom (check under the table-top covers and class notice board). Unauthorised materials are not allowed.
2. Students sitting for the examination must adhere to the school rules with regards to attire, hairstyle and accessories.
3. First paper for each day will begin punctually as School Timings. You are to report to school as usual for flag raising ceremony first.
4. Be seated according to the register numbers (starting with no.1 in first seat in front of the classroom - the seat nearest to the teacher's table). Students sitting for their papers in the multi-purpose hall will follow the seating plan for the hall.
5. All bags and files are to be placed neatly in the front of the classroom or side of the hall.
6. All students are to be in their seats 10 minutes before the commencement of the examination.
7. Students are to check their pockets to ensure that there are no scraps of papers, notes and books in their possession.
8. Electronic gadgets and communication on devices such as hand phones are not allowed. Only non-programmable calculators and approved dictionaries are allowed for certain papers.
9. No extra time will be given to the late comers. Students who report 30 minutes after the paper has started will not be allowed to sit for the paper.
10. There should be absolute silence before the question papers are distributed and during the collection of the papers.
11. Read the instructions carefully immediately upon receiving the question papers.
12. Students are to ensure that they have been given the correct subject papers.

### **DURING THE EXAMINATION**

1. Do not communicate with other students. If there are queries, students are to raise their hands and clarify with the invigilator.
2. Students are not allowed to borrow any stationery from each other.
3. Students are not allowed to go to the toilet unless absolutely necessary.
4. Do not leave any sheet of your answers or diagrams in such a position that another student can read them.
5. Students who are caught cheating or attempting to cheat will be severely dealt with.
6. Students must stop writing immediately when told to do so by the invigilator at the end of the paper.

### **AFTER THE EXAMINATION**

1. At the end of each paper, remain quiet and ensure that all scripts are handed in as instructed by the invigilator.
2. No student is allowed to take any writing paper, used or unused out of the examination room/hall.
3. Ensure that the examination hall/rooms are clean before you leave the examination venue.
4. Students are reminded to leave quietly and do not disturb the other students who might still be sitting for their papers.
5. No one is allowed to leave the examination room/hall before the end of the period allotted for the paper.
6. However, after the last paper of each day, students are to leave the school. Do not “Loiter” around the school or neighbourhood.

### **ATTENDANCE DURING THE EXAMINATION PERIOD**

1. All students are to note that they will need to produce valid medical certificates in the event they fall sick and have to go on medical leave. Report to the following Examination Officers in the HOD Room immediately upon your return to the school with your medical certificate.
2. A student who is absent for any paper without a medical certificate will get zero mark for that paper. Letters of excuse from parents/guardians are not acceptable in the event of illness.
3. Students with valid medical certificates will be scheduled for supplementary papers. However, if a student reports sick again with a medical certificate on the day of the schedule supplementary paper, he will be receive a VR (Valid Reason) for the subjects affected in his result slip.
4. 80% of attendance is mandatory to sit in Annual Exam of school as well as Board Exam.

## PLEDGE

*“India is my Country.  
All Indians are my  
brothers & sisters.*

*I love my country, and  
I am proud of its rich and  
varied heritage. I shall always  
strive to be worthy of it.*

*I shall give respect to my parents,  
teachers and all elders,  
and treat everyone with courtesy.*

*To my country and my people,  
I pledge my devotion. In their  
well-being and prosperity  
alone lies my happiness.”*

## राष्ट्रीय गान

जन-गण-मन-अधिनायक जय हे,  
भारत भाग्य विधाता।  
पंजाब, सिंध, गुजरात, मराठा  
द्राविड़ उत्कल बंग।  
विन्ध्य, हिमाचल, यमुना, गंगा,  
उच्छल जलधि तरंग।  
तव शुभ नामे जागे,  
तव शुभ आशिष मांगे,  
गाहे तव जय गाथा।  
जन-गण-मंगलदायक जय हे,  
भारत भाग्य विधाता।  
जय हे। जय हे। जय हे।  
जय जय जय जय हे।

## PRAYERS

(1)

Our Father in heaven,  
“hallowed be your name,  
“your kingdom come,  
“your will be done,  
“on earth as in heaven.  
“Give us today our daily bread.  
“Forgive us our sins  
“as we forgive those“  
who sin against us.  
“Lead us not into temptation  
“but deliver us from evil.  
“[For the kingdom, the power,  
and the glory are yours“  
now and for ever.] Amen.

(2)

## SONG

We shall overcome, we shall overcome,  
“We shall overcome someday;  
“Oh, deep in my heart, I do believe,  
“We shall overcome someday.

We'll walk hand in hand, we'll walk hand in hand,  
“We'll walk hand in hand someday;  
“Oh, deep in my heart, I do believe,  
“We'll walk hand in hand someday.

“We are not afraid, we are not afraid,  
“We are not afraid today;  
“Oh, deep in my heart, I do believe,  
“We are not afraid today.

We shall live in peace, we shall live in peace,  
“We shall live in peace someday;  
“Oh, deep in my heart, I do believe,  
“We shall live in peace someday.

## प्रार्थना

इतनी शक्ति हमें देना दाता  
मन का विश्वास कमजोर हो ना  
हम चलें नेक रस्ते पे, हमसे  
भूलकर भी कोई भूल हो ना  
इतनी शक्ति हमें देना दाता  
मन का विश्वास कमजोर हो ना  
हम चलें नेक रस्ते पे, हमसे  
भूलकर भी कोई भूल हो ना  
इतनी शक्ति हमें देना दाता  
दूर अज्ञान के हो अंधेरे  
तू हमें ज्ञान की रोशनी दे  
हर बुराई से बचते रहें हम  
जितनी भी दे, भली जिन्दगी दे  
बैर हो ना किसी का किसी से  
भावना मन में बदले कि हो ना  
हम चलें नेक रस्ते पे, हमसे  
भूलकर भी कोई भूल हो ना  
इतनी शक्ति हमें देना दाता  
मन का विश्वास कमजोर हो ना  
हम ना सोचें हमें क्या मिला है  
हम ये सोचें किया क्या है अर्पण  
फूल खुशियों के बाटें सभी को  
सबका जीवन ही बन जाये मधुबन  
अपनी करुणा का जल तू बहाके  
कर दे पावन हर एक मन का कोना  
हम चलें नेक रस्ते पे, हमसे  
भूलकर भी कोई भूल हो ना  
इतनी शक्ति हमें देना दाता  
मन का विश्वास कमजोर हो ना

### प्रार्थना

हम को मन की शक्ति देना, मन विजय करें  
दूसरों की जय से पहले खुद को जय करें  
हम को मन की शक्ति देना, मन विजय करें  
दूसरों की जय से पहले खुद को जय करें  
हम को मन की शक्ति देना...

भेदभाव अपने दिल से साफ़ कर सके,  
दोस्तों से भूल हो तो माफ़ कर सकें,  
झूठ से बचे रहें, सच का दम भरे  
दूसरों की जय से पहले खुद को जय करें  
हम को मन की शक्ति देना मन विजय करें  
दूसरों की जय से पहले खुद को जय करें  
हम को मन की शक्ति देना...

मुश्किलें पड़ें तो हम पे इतना कर्म कर  
साथ दे तो धर्म का, चलें तो धर्म पर  
खुद पे हौसला रहे, बदी से ना डरें  
दूसरों की जय से पहले खुद को जय करें  
हम को मन की शक्ति देना मन विजय करें  
दूसरों की जय से पहले खुद को जय करें  
हम को मन की शक्ति देना...

### 'शिव स्तुति'

कर्पूरगौरं करुणावतारं, संसारसारम् भुजगेन्द्रहारम् ।  
सदावसन्तमं हृदयारविन्दे, भवं भवानी सहितं नमामि ॥

### 'गणपति अराधना'

ॐ गं गणपतये नमः ।  
एकदंताय विद्महे । वक्रतुण्डाय धीमहि ।  
तन्नोदंती प्रचोदयात् ।  
वक्रतुण्ड महाकाय सूर्यकोटिसमप्रभ ।  
निर्विघ्न कुरु मे देव सर्वकार्येषु सर्वदा ॥  
ॐ नमस्ते गणपतये । त्वमेव प्रत्यक्षं तत् त्वमसि ।  
त्वमेव केवलं कर्ताऽसि । त्वमेव केवलं धर्ताऽसि ।  
त्वमेव केवलं हर्ताऽसि । त्वमेव सर्वखल्विदं ब्रह्मासि ॥

## ‘राष्ट्रीय गीत’

वन्दे मातरम् !

सुजलां सुफलां मलयज-शीतलां

शस्य-श्यामलां मातरम् ॥

शुभ्र-ज्योत्स्ना-पुलकित यामिनीम्

फुल्ल कुसुमित द्रुमदल शोभिनीम्

सुहासिनी सुमधुर भाषिणीम् सुखदां वरदां मातरम् ॥

कोटि कोटि कण्ठ ही कल-कल निनाद कराले

असंख्य कोटि भुजै धृत खरकरवाले

औबोला कैनो मा ऐतो बौले ?

बाहुबल धारिणीं, नमामि तारिणीं, रिपुदल वारिणीं मातरम् ॥

तुमि विद्या तुमि धर्म तुमि हृदि तुमि मर्म

त्वं हि प्राण शरीरे ॥

बाहुते तुमि मा शक्ति हृदये तुमि मा भक्ति

तेमारइ प्रतिमा गोड़ी मन्दिरे मन्दिरे ॥

तवं हि दुर्गा दशप्रहरण धारिणी कमला कमल-दल-विहारिणी

वाणी विद्यादायिनी नमामि त्वां नमामि कमलां अमलां अतुलां

सुजलां सुफलां मातरम् वन्दे मातरम् ।

श्यामलां सरलां, सुस्मितां भूषितां

धरणीं भरणीं मातरम् ॥

### ‘गायत्री मंत्र’

ॐ भूर्भुवः स्वः तत्सवितुर्वरेण्यम् ।  
भर्गो देवस्य धीमहि धियो यो नः प्रचोदयात् ॥

### ‘प्रार्थना’

असतो मा सद्गमय ।  
तमसो मा ज्योतिर्गमय ।  
मृत्योर्माऽमृतं गमय ।  
शान्तिः! शान्तिः! शान्तिः!  
त्वमेव माता च पिता त्वमेव,  
त्वमेव बंधुश्च सखा त्वमेव ।  
त्वमेव विद्या द्रविणं त्वमेव,  
त्वमेव सर्वम् मम देव देवः ॥

सर्वे भवन्तु सुखिनः सर्वे सन्तु निरामयाः ।  
सर्वे भद्राणि पश्यन्तु मा कश्चित् दुःखभाग भवेत् ॥

### ‘दुर्गा स्तुति’

ॐ सर्व मंगल मांगल्ये  
शिवे सर्वार्थ साधिके  
शरण्ये त्रियम्बके गौरी  
नारायणी नमःस्तुते ।  
या देवी सर्वभूतेषु  
शक्ति रूपेण संस्थिताम्  
नमस्तस्य नमस्तस्य नमस्तस्य  
नमोः नमः ।

### ‘सरस्वती वंदना’

या कुन्देन्दुतुषारहारधवला या शुभ्रवस्त्रावृता  
या वीणावरदण्डमण्डितकरा या श्वेतपद्मास्ना ।  
या ब्रह्माच्युतशंकरप्रभृतिभिर्देवः सदा पूजिता  
सा मां पातु सरस्वति भगवती निःशेषजाड्यापहा ॥  
सरस्वति नमस्तुभ्यं वरदे कामरूपिणि ।  
विद्यारम्भं करिष्यामि सिद्धिर्भवतु मे सदा ॥

### ‘गुरु वंदना’

गुरुर्ब्रह्मा गुरुर्विष्णु गुरुर्देवो महेश्वरः ।  
गुरुमेव परं ब्रह्म तस्मै श्री गुरुवे नमः ॥























# TIME TABLE

Day \ Period	1	2	3	4	Break	5	6	7	8
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									

# TIME TABLE

Day \ Period	1	2	3	4	Break	5	6	7	8
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									